## **Energex Inc. Fuel Granules**

Mass Volume Method Commitment Policy RED II

Energex Fuel Pellets Inc. is committed to complying with the requirements of the *mass* balance method of the Renewable Energy Directive - RED II. The following measures will be implemented:

- 1. Written procedures on all RED II and traceability requirements will be developed and kept up to date.
- 2. A designated person from the organization will be responsible for implementing procedures and ensuring compliance with requirements.
- 3. The organization must maintain accurate, complete, up-to-date and accessible records and reports covering all aspects of the requirements of the mass-volume method.
- 4. The retention period for all records and reports will be a minimum of five (5) years. This includes, e.g. but is not limited to, purchase and sales documents, production records and volume summaries, records of internal procedures and their amendments, records of staff training, records of internal audits.
- 5. The data and document recording system will be adapted to the complexity of the organization.
- 6. Where available, all required data will be uploaded to the EU database.
- 7. Training on the mass-volume method will be provided annually.
- 8. An internal audit will be conducted annually to ensure that practices and procedures remain in compliance with requirements

Organization Representative

Date: WARL 12, ZOEY